Getting Started with Jira

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# Getting started with Jira

Jira is a project management and issue-tracking application. It helps teams plan, track, and release software. Use Jira to manage your development workflow from initial planning through deployment.

Getting started with Jira includes the following key tasks:

* Create a project
* Create a ticket
* Invite people to project

# Browser requirements

Below is the list of browsers that support Jira.

* Chrome 90 or later (recommended)
* Firefox 88 or later
* Safari 14 or later
* Microsoft Edge 90 or later

# Prerequisites

Below are prerequisites to get started with Jira.

* Administrative access to create projects
* A valid email address
* Basic understanding of Agile development concepts
* Stable internet connection

# Getting started

## Create a project

This topic explains how to create a project in Jira.

**Prerequisites**

* A valid Jira account.

To create,

1. On your browser, open the [Jira](https://www.atlassian.com/jira) website.
2. Sign in to your account.
3. On the home screen, in the left pane, select the plusicon next to projects.
4. On the **Project templates** screen, select a template.
5. Select **Use template**.
6. Select either **Select a team-managed project** or **Select a company-managed project** button**,** based on the project type.
7. On the **Add project details** screen,enter a name and key.
8. From the **Access** dropdown list, select an access level.
9. Select **Create project**.
10. On the **Bring the team with you** screen, enter teammate names or email addresses. Then, select teammate roles.

**Note**: To invite teammates later, select **Skip**.

1. Select **Invite and continue**.

The Projects screen displays the new project details. Teammates receive a notification.

## Create a ticket

This topic explains how to create a ticket in Jira.

**Prerequisites**

* A valid Jira account.

To create,

1. On your browser, open the [Jira](https://www.atlassian.com/jira) website.
2. Log into your account.
3. On the home screen, in the left pane, select **Projects**.
4. On the **Projects** screen, select a project.
5. On the top-right corner, select **Create**.
6. On the **Create** screen, Jira automatically selects the project.
7. From the **Work type** dropdown, select **Task, Bug, Story,** or **Epic**.
8. From the **Status** dropdown, select **To Do, In Progress,** or **Done**.
9. On the **Summary** field, enter a title.
10. (Optional) Enter the following details:
    1. **Description:** Enter a description.
    2. **Assignee**: Select a team member.
    3. **Priority**: Specify the priority.
    4. **Labels**: Categorize and group similar issues.
    5. **Attachments**: Upload files, screenshots, or designs.
    6. **Linked Issues**: Relate this ticket to other Jira issues.
11. In the **Reporter** field, select a reporter.
12. Select **Create**.

The ticket appears in the project backlog or board. The system sends a notification to the assignee.

## Invite people to project

This topic explains how to invite teammates to your project in Jira.

**Prerequisites**

* Open the [Jira](https://www.atlassian.com/jira) website in a browser and sign in.

To invite,

1. On your browser, open the [Jira](https://www.atlassian.com/jira) website.
2. Log into your account.
3. On the home screen, in the left pane, select **Projects**.
4. On the **Projects** screen, select a project.